

ORDERING PROCEDURE

Ordering Methods:

Ordering agencies should submit purchase documents, as outlined in the Contract User Instructions, directly to ePlus Technology inc using one of the following methods:

- U.S. Mail
- Facsimile
- Email

ePlus Technology inc Order Placement Information:

ORDER PLACEMENT INFORMATION		
Mailing Address: ePlus Technology, inc. 915 Highland Pointe Drive, Ste 250 Roseville, CA 95678-5421	Fax/Email: Fax: (703) 984-8600 Email: CA-ET@eplus.com	Contact Information: ePlus Technology, inc. Paul Jacobson Phone: 916-303-0067 Email: CA-ET@eplus.com

When using any of the ordering methods specified above, all State departments must conform to proper State procedures.