

## DISABLED VETERAN BUSINESS ENTERPRISE PARTICIPATION

The Disabled Veteran Business Enterprise (DVBE) certifications for **HSB Solutions, Inc.** are listed below. State departments can verify the current status of these certifications at the following website:

[DVBE Certification Verification](#)

Name	Prime or Subcontractor	SB	DVBE	OSDS Certification #
HSB Solutions, Inc.	Subcontractor	NO	YES	1252940

State departments must identify subcontractors on individual purchase documents whenever subcontractors are involved.

This contract includes a **minimum 1.5% DVBE participation requirement** for combined total dollars on specific services (value-added services) only, including:

- Installation Services
- Professional Services
- Warranty/Support Services
- Pre-Order Configuration Consultation

### DVBE Participation in Orders

Individual orders may have varying DVBE participation percentages, which could be either lower or higher than the overall contract commitment. Ordering agencies must verify the DVBE participation with **ePlus Technology inc** on a per-order basis. The exact participation percentage levels will be determined collaboratively with **ePlus Technology inc** before submitting a **Purchasing Authority Purchase Order (STD 65)**.

### Tracking DVBE Participation

State departments are encouraged to keep track of their DVBE participation levels on individual orders. However, departments may request a **DVBE Participation Report** from **ePlus Technology inc**. This report will detail the DVBE participation levels for each purchase order.

ePlus Technology Inc. encourages the reporting of any irregularities or concerns regarding prime or DVBE subcontractor responsibilities. These issues should be brought to our attention for further investigation.

If there are any issues or concerns related to prime or DVBE subcontractor responsibilities, they must be immediately documented and reported to the **State's Contract Administrator**. The information provided should include, but is not limited to:

- Copy of the executed purchase document
- Description of value-added services provided.
- Work performance issue or concern.
- Department contact name, email, and phone number.

